

Oklahoma Better Futures Project

TEACHER CONSENT FORM

INTRODUCTION

You are invited to be part of the Oklahoma Better Futures Project, which seeks to promote sexual risk avoidance education using the Love Notes-Sexual Risk Avoidance and Relationship Smarts curriculum that was developed by the Dibble Institute. The Love Notes-Sexual Risk Avoidance and Relationship Smarts curriculum is an evidenced-based model. Social Innovation Laboratory (SIL) is working in partnership with the Oklahoma Family, Career, and Community Leaders of America (OK-FCCLA) to promote positive youth development and reduce the rates of teen pregnancy. The Oklahoma Better Futures Project is a grant funded project sponsored by the Department of Health and Human Subjects, Administration for Children and Families, Administration on Children, Youth and Families, Family and Youth Services Bureau.

WHAT IS INVOLVED in the OKLAHOMA BETTER FUTURES PROJECT

Between October 2019 and September 2022, the Oklahoma Better Futures Project will recruit Family and Consumer Sciences teachers to bring the evidence-based Love Notes-Sexual Risk Avoidance and Relationship Smarts curriculum to classrooms in high-risk communities across Oklahoma. The Oklahoma Better Futures Project will recruit a total of 45 teachers. Fifteen teachers will be trained in January 2020 to provide the Love Notes-Sexual Risk Avoidance and Relationship Smarts education to students in their Family and Consumer Science (FACS) and/or health education classes. The second cohort of 15 teachers will be trained in the summer of 2020, and the third cohort of 15 teachers will be trained in the summer of 2021. Training times throughout the project are subject to change. Our goal is to serve 1,800 middle school and high school youth between the ages 12-19 years of age.

All teachers will receive a 3-day in-person training on the Love Notes-Sexual Risk Avoidance and Relationship Smarts curriculum led by a Dibble Institute instructor with a manual for everyone who completes the training (valued at over \$600), and Love Notes-Sexual Risk Avoidance and Relationship Smarts curriculum workbooks to use in the classroom (valued at \$25 per student).

A \$500 stipend per semester and \$10 per student at \$5 per data collection (\$5 for the pre-test and \$5 for the post-test) event will be provided for assisting with/facilitating data collection from students in their classes. These funds can be used at the teachers' discretion, but training will focus on using the funds to provide a reward to students for participation in enrollment and survey completion.

The following briefly describes the ways in which you will be asked to participate in and contribute to the Oklahoma Better Futures Project evaluation.

- Participate in an online Oklahoma Better Futures Project orientation webinar.
- Complete an online human subject protection training (taking approximately 1-2 hours to complete) and provide a completion certificate pdf.
- Provide to the Oklahoma Better Futures Project your school's written "opt-out" policy regarding health and human sexuality courses.
- Attend an in-person 3-day training on the sexual risk avoidance curricula (Love Notes and Relationship Smarts) taught by the Dibble Institute (trainings will be held in January 2020, summer of 2020, and summer of 2021)-dates are subject to change;
- Complete requested paperwork for the Oklahoma FCCLA Education Foundation if/when applying for substitute reimbursement;
- Provide student class enrollment and attendance information (numbers and initials only, no names included);
- Provide students with electronic links at specified times during the semester to administer pre-/post-curriculum surveys;
- Accurately complete and submit timely monthly Oklahoma Better Futures Project performance measures;
- Agree to periodically be observed in the classroom to assess fidelity to the Love Notes-Sexual Risk Avoidance and Relationship Smarts curriculum and, if necessary, accept coaching to improve delivery of services;
- Complete and submit an electronic Teacher Curriculum OKBFP Survey at end of the project; and
- Participate actively in all requests for your assistance and response.

PAYMENT to PARTICIPANT

Teachers will receive a stipend from Midwest Evaluation and Research of \$500 per semester and \$10 per student at \$5 per data collection event (\$5 for the pre-test and \$5 for the post-test) for assisting with/facilitating data collection from students in their classes. In addition, teachers will receive a 3-day in-person Dibble Institute training (lodging and per diem will be reimbursed) with a manual for everyone who completes the training (valued at \$600) and Love Notes-Sexual Risk Avoidance and Relationship Smarts curriculum workbooks to use in the classroom (valued at \$25 per student).

RISKS to PARTICIPANT

We do not anticipate that the Oklahoma Better Futures Project will involve any physical or non-physical risks, but there may be risks that we cannot predict. Discussions during sexual risk avoidance training can include sensitive topics that may seem embarrassing to students in any age range, but it is beneficial to provide this type of information in a non-judgmental informative setting and manner with medically accurate information.

BENEFITS to TAKING PART in the OKLAHOMA BETTER FUTURES PROJECT

We cannot guarantee that you will personally experience benefits from participating. Others may benefit in the future from the information we learn from the Oklahoma Better Futures Project evaluation.

CONFIDENTIALITY

We respect the confidentiality of the information you share with us and will make every effort to keep it confidential and to protect it from unauthorized disclosure, tampering, or damage. The evaluation team will follow strict rules to protect your privacy. All individuals who work on the Oklahoma Better Futures Project evaluation are trained to protect confidential information and have signed a confidentiality pledge. Any papers that include your name or other identifying information will be kept in a locked file cabinet only accessible by the research staff located at the Midwest Evaluation and Research main office for three years. Any computer files containing your name will be protected by a password that is not shared by anyone outside of the evaluation team. All hard copies of any documents related to this project, aside from the final report, will be shredded after three years have passed. Online files will be deleted after three years if there are no plans for future use of data. Your name will never be used in any report written for the Oklahoma Better Futures Project.

YOUR RIGHTS as a PARTICIPANT in the OKLAHOMA BETTER FUTURES PROJECT

Participation in the Oklahoma Better Futures Project evaluation is voluntary. You have the right not to participate at all or to leave the Oklahoma Better Futures Project at any time. Deciding not to participate or choosing to leave the Oklahoma Better Futures Project will not result in any penalty or loss of benefits to which you are entitled. In the event you decide to withdraw from the Oklahoma Better Futures Project, we MAY contact you to ask a few questions about why you chose to withdraw, however you are not required to respond to these follow-up questions.

INSTRUCTIONS AND CONTACTS FOR WITHDRAWING FROM THE STUDY

Should you choose to withdraw from the study, you should contact Michelle Brown by phone at (620) 719-8226 or by email: Michelle.Brown@MidwestEvaluation.com. Withdrawing does not affect your ability to continue participation in the Oklahoma Better Futures Project. If there is still time in the evaluation period, we can discuss options for continuing participation if desired.

CONTACTS for QUESTIONS or PROBLEMS

If you have questions about the Oklahoma Better Futures Project, any problems, unexpected physical or psychological discomforts, any injuries, or think that something unusual or unexpected is happening you may contact Dr. Matthew Shepherd at phone: (620) 208-6143 or email: Matt.Shepherd@MidwestEvaluation.com or Michelle Brown at phone: (620) 719-8226 or email: Michelle.Brown@MidwestEvaluation.com. If you have any questions or concerns about your rights as an Oklahoma Better Futures Project participant you should contact Dr. Ayn O'Reilly, Solutions IRB, LLC at phone (855) 226-4472 or email: participants@solutionsirb.com and www.solutionsirb.com.

CONSENT to PARTICIPATE in the OKLAHOMA BETTER FUTURES PROJECT:

By signing this document, you acknowledge you are giving your permission to take part in the Oklahoma Better Futures Project explained above. You are not giving up any legal rights by signing this form. You will be given a copy of this consent form to keep.

Printed (legal) name of participant

Signature of participant Date

WITNESS of PARTICIPANT’S ACKNOWLEDGEMENT and SIGNATURE

My signature below as witness to the consent process documents that the information in the consent document and any other written information was accurately explained to, and apparently understood by, the participant, and that consent was freely given by the participant.

Signature of witness to the consent process Date